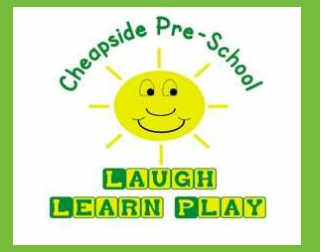


# NEWSLETTER

NOVEMBER 2017 - AUTUMN TERM - Term 2 2017/2018



**Welcome back everyone, we hope you had a great half term and enjoyed all your Halloween and Bonfire Night activities! We would like to extend an especially warm welcome to our new children and their families. We hope you will be very happy and have lots of fun**

## This Half Term

We have a very busy time ahead of us over the next few weeks, as we prepare ourselves for our Christmas festivities. We will be sending out a separate Christmas newsletter nearer the time, detailing all our arrangements for the nativity and party. Please make sure you note down all the dates listed at the end of the newsletter, as you won't want to miss anything!

## Nativity & Christmas Party



A reminder that there will be NO afternoon session at pre-school on Friday 8th December as we will be at All Souls church South Ascot, for our nativity play. The morning session will still go ahead, but please may we ask that children are picked up at 11.30 to allow the staff to prepare the church and the hall for the play. All children will be taking part in the nativity (if they want to!) so please try to join us if you can.

Friday 15th December 12.30 is our Christmas party. Again, this is for all the children. If Friday afternoon is your child's normal session, they don't need an adult to accompany them but it would be lovely if you could join us, as we have a lot of fun! If your child doesn't usually attend on a Friday afternoon, they will need to be accompanied by an adult to the party.

More details regarding our festive arrangements will be sent in a newsletter within the next couple of weeks, but in the meantime, if you have any questions, just ask!

## Timings

Please may we remind you that it is extremely important that you collect your child/children promptly at the end of their session. It can be distressing for some children if they are late being picked up and it also causes us problems with ratios, lunch club and after school, when we leave to collect from primary school. It would also be helpful if you could arrive as soon as possible for your child's session (we understand that you may need to drop off at 'big school' first) but we are trying to take the register at 9.10am and again in the afternoon at 12.40pm. As much as we don't like doing it, we will levy a fine for late pickups unless it is an emergency.

Your co-operation on the above issue is much appreciated.

## Financial Queries

If you need to speak to someone regarding any financial issues, could you please only contact Lisa Naji on [lisa@cheapsidepreschool.co.uk](mailto:lisa@cheapsidepreschool.co.uk). Mrs Shaw or members of her teaching staff, will not be discussing any area of financial disagreement. Mrs Shaw would also like to inform everyone that any decision made by Lisa Naji will be upheld and is the final decision.

Similarly, if you need to discuss any issues regarding sessions or funding, please contact Caroline Sayers on [caroline@cheapsidepreschool.co.uk](mailto:caroline@cheapsidepreschool.co.uk).

Please remember that Lisa and Caroline only work part time so may not be able to respond to you immediately. Your patience is much appreciated.

## Christmas Holiday Club

### Monday 18 and Tuesday 19 December



We will be running a holiday club for all pre-schoolers on the Monday and Tuesday after we officially break up for Christmas. Due to how the funding we receive from RBWM is allocated, we will be finishing slightly earlier than the primary schools, so we thought it was a great opportunity to offer affordable childcare for those who need it and for children to have lots of fun and join in with the Christmas festivities. There are limited places available, 24 children per day, so if you would like to book a place for your child, please do so as soon as possible. The cost will be £25 per child to include Xmas craft and cooking, music and lots of fun. The children will need to bring their own packed lunch.

If you require breakfast and after school care, this is available and will cost the usual Rainbow Kids Club rate. Please ask if you would like any clarification.

## Snow Arrangements

As the weather has started to feel a little wintry lately, we thought we had better remind you of our snow arrangements in case we get a sudden winter blast! Please rest assured that we do not close the preschool if we can help it, but with staff travelling to work and having children themselves whose schools may close, we will only be able to open if it is feasible to do so.

The arrangements are as follows:

- We will announce any closures on BBC Radio Berkshire 95.4 FM as early as possible on the morning.
- If we do close we will confirm via email
- We will post the closure on Facebook. Fees will not be refunded for closure due to adverse weather conditions as the weather is completely out of our control.

## Friends of the Pre-school (FOPS)

The FOPS is the social arm of the pre-school and is run by the generosity of parents and carers who give up their time to help Mrs Shaw. The FOPS is in no way a formal organisation and any time that can be offered (no matter how small) is always greatly received. If you would like to help out or find out more, have a chat with Mrs Shaw!

## Christmas Activities- HELP PLEASE!!



Christmas is a busy time for FOPS, with a variety of tasks needing doing e.g. buying mince pies and mulled wine for the Nativity, selling raffle tickets, buying and wrapping presents for the children and organising hampers for the Christmas party raffle. If

you are able to help out with any of these tasks, please speak to Mrs Shaw or leave her a message at pre-school.

Thank you

## Christmas Hampers

Each year for our raffle, we organise wonderful prizes of themed hampers. Please look out at pre-school over the next few weeks, as we will have lists of the themes and suggestions of items that you may be able to help us with. If you can suggest any additions to our hampers, please let us know.

## Thank you and let's have a great run up to Christmas!

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## Important Dates for your diaries

### Monday 4th December 3.30-5.20 Parents' meetings

There is a list in pre-school for you to add your name for a 10minute meeting with your child's key person. If this time/ date isn't suitable, please speak to your child's key person and they will do their best to arrange an alternative for you.

**Friday 8th December 1.00pm** – Nativity at All Souls Church South Ascot followed by mulled wine and mince pies at Cheapside village hall. There will be no lunch club that day, all children to be collected at 11.30 am.

**Friday 15th December – 12.30** Christmas party with Captain Fantastic at Cheapside village hall.

**Monday 18th December – 9.00-3.00** Xmas holiday club

**Tuesday 19th December – 9.00-3.00** Xmas holiday club

## Return to pre-school Monday 8th January

### WHO TO CONTACT:

Please refer to the website for:

Weekly blog

Newsletters & Planning

Uniform Queries

Information on Extra curricular activities - please book these via pre-school

Session times and prices

[Rainbowkidsclubbookings@gmail.com](mailto:Rainbowkidsclubbookings@gmail.com)

All ongoing **RAINBOW KIDS CLUB BOOKINGS**

All ad hoc bookings for Rainbow Kids Club **AND** Pre-school  
Ad hoc bookings can be emailed or made in person at the setting.

Any changes to your contact details ( Rainbow Kids Club )

### PART TIME ADMINISTRATION TEAM:

**CAROLINE SAYERS** : [caroline@cheapsidepreschool.co.uk](mailto:caroline@cheapsidepreschool.co.uk)

All funding related queries

All ongoing **PRE-SCHOOL** session bookings

Any changes to your contact details ( Pre-school )

**LISA NAJI** : [lisa@cheapsidepreschool.co.uk](mailto:lisa@cheapsidepreschool.co.uk):

All invoice queries for Pre-school and Rainbow Kids Club. NB if query involves a session change, then please also email Caroline Sayers or RKC..

Marketing your business or event in newsletter.

Feedback or information request for website.

Any changes to your contact details ( Pre-school and Rainbow Kids Club )

### WEBSITES :

[www.cheapsidepreschool.co.uk](http://www.cheapsidepreschool.co.uk)

[www.cheapsiderainbowkidsclub.co.uk](http://www.cheapsiderainbowkidsclub.co.uk)